



## PROPERTY DONATION WORKSHEET: \_\_\_\_\_ tax year

**STEP 1:** Determine how you'll be able to complete this worksheet

- **Mac Users:** You likely cannot use the "Fill-In" feature. If so, you'll have to print & manually complete entries.
- **Others:** You should be able to use "Fill-In" feature. Before beginning, save file to your desktop with new name.

**STEP 2:** Understand how to value and keep records for property donations, according to IRS rules

- [Click Here](#) to access the article on our website with full details.

**STEP 3:** Complete sections below & utilize our resources to help you, as follows

- Use the spaces below to provide us with your data for each separate donation date.
- Feel free utilize the "Fair Market Value Calculator" on our website - [click here](#).
- Use Checklist instead for listing monetary donations, as well as property donations totaling < \$500

### TAXPAYER INFO / CERTIFICATION:

Last Name, First Name			
I/We Certify Viewing & Compliance with the link in Step 2 (above) Regarding Donation Eligibility. <input type="checkbox"/> Yes <input type="checkbox"/> No			

### DONATION DATE #1

Name & Full Address of Donation Location			
Description of Goods Donated (clothing, electronics, ...)			
Date of Donation		Total FMV of Items Donated	\$

### DONATION DATE #2

Name & Full Address of Donation Location			
Description of Goods Donated (clothing, electronics, ...)			
Date of Donation		Total FMV of Items Donated	\$

### DONATION DATE #3

Name & Full Address of Donation Location			
Description of Goods Donated (clothing, electronics, ...)			
Date of Donation		Total FMV of Items Donated	\$

### DONATION DATE #4

Name & Full Address of Donation Location			
Description of Goods Donated (clothing, electronics, ...)			
Date of Donation		Total FMV of Items Donated	\$