



GETTING READY TO MOVE? HERE'S A CHECKLIST!

Take The Stress Out Of Moving By Being Organized!

3 WEEKS PRIOR TO MOVE:

- ___ Have a garage sale.
- ___ Collect financial, tax and employment documentation needed for your loan.
- ___ Donate un-needed furniture to charity.
- ___ Contact insurance company to transfer policies (*life, auto, homeowners*).
- ___ Contact doctors, dentists for copies of student records.
- ___ Contact schools for copies of student records.
- ___ Request change of address kit from post office.

2 WEEKS PRIOR TO MOVE:

- ___ Review tax deductions on moving expenses.
- ___ Arrange cut-off date for utility companies (*phone, gas, electricity, water, cable, etc.*)
- ___ Call friends and relatives to let them know you are moving.
- ___ Check out voter registration information for new area.
- ___ Transfer stocks, bonds, bank accounts and contents of safe deposit boxes.
- ___ Prepare a list of clothing that will not be packed with household goods.
- ___ Take time to check off previous listed items while you still have time!

1 WEEK PRIOR TO MOVE:

- ___ Label items you will need to access easily and place them in separate room or closet.
- ___ Clean out your refrigerator and let it air out at least 24 hours before moving.
- ___ Drain outdoor equipment: Water hoses, propane tank from BBQ grill, etc.
- ___ Discard all aerosols, paint, oils, and other flammable or toxic chemicals.
- ___ Schedule with utility companies to have utilities turned on at your new home.

MOVING OUT DAY:

- ___ RELAX!
- ___ Remember, items packed last will be unloaded first.
- ___ Conduct a final review of the house, including attic, stairwells, closets, storage, etc.

MOVING IN DAY:

- ___ Have the house ready for delivery prior to the truck's arrival.
- ___ Take a break, sit back, relax and ENJOY YOUR NEW HOME!!